

BANGLADESH INSTITUTE OF MANAGEMENT
4, Sobhanbag, Mirpur Road, Dhaka-1207

Date 27.02.2019

Sub: One Week Course on "Bangladesh Labor Act 2006 and Labor Rules 2015. From : June 23 - 27, 2019

Dear Sir,

A Course on "Bangladesh Labor Act 2006 and Labor Rules 2015" will be held at Bangladesh Institute of Management (BIM), Dhaka on June 23 -27, 2019 in which you are invited to send nomination(s) from your organization.

A detail of the course is described in this brochure to enable you to select suitable nominees for attending the course.

Nomination(s) are invited as early as possible, but not later than June 19, 2019 along with the course fees Tk.7,000/ (Seven Thousand) only per participant drawn in favour of the Director General, BIM, Dhaka.

Thanking you,

Yours sincerely,



Mohammad Mainul Islam
Senior Management Counsellor
&

Course Coordinator
Cell : 01720462202

**One Week Course on
"Bangladesh Labor Act 2006 and
Labor Rules 2015"
From : June 23 - 27, 2019**

Course Objective:

After completion of the course, participants will be able to apply the following Act and Rules effectively in their workplace:

- Bangladesh Labour Act, 2006; and
- Bangladesh Labor Rules, 2015.

Course Outline:

- Scope and Application of the Bangladesh Labour Act 2006 and Bangladesh Labor Rules 2005.
- Definition and Classification of Workers
- Conditions of Employment
- Misconduct, Punishment and Disciplinary Proceedings
- Health, Safety and Welfare
- Functions and Eligibility of Welfare Officer
- Formation and functions of Safety committee
- Working hour and OT Calculation
- Maternity leave and Calculation of benefit
- Wage: Payments and Deductions
- Trade Union and Collective Bargaining Agent (CBA)
- Industrial Dispute Settlement Procedure
- Formation and Function of Participation Committee
- Other Relevant Issues

Training Method:

Lecture, Group Discussion, Power Point Presentation, Case Study.

Who Should Attend:

The program is suitable for Managers, HR executives, Administrative Officers, Labour Welfare Officers, mid-level executives in the government, semi-government, corporate & private sector. It will also be suitable for executives working with NGOs, RMG Sector and Fresh business graduates who are interested in building their career in human resource management and Labor Management areas.

Duration: June 23 - 27, 2019

Timing : 17.00 pm – 21.30 pm

Venue : Bangladesh Institute of Management
4, Sobhanbag, Mirpur Road,
Dhaka-1207

Course Fee:

Tk. 7,000/ (Seven Thousand) only fees to be paid by cash/crossed cheque/Bank Draft or Pay-Order in favour of **Director General, BIM, Dhaka.** (Excluding Hostel and accommodation Charges.)

**Last Date of Submission of Nomination:
On or before June 19, 2019**

For Detail Information Please Contact:

Mohammad Mainul Islam
Sr. Management Counsellor and
Course Coordinator

☎ 9103171 – 03 and 58155034,
58155077, 58155116 Ext.107 or 126

Cell : 01720462202

Email: mainul0786@yahoo.co.in

Contact Person : Md. Salim Ullah

Cell : 01733244270

Email : bimgm@yahoo.com

Bangladesh Institute of Management

4 Sobhanbag, Mirpur Road, Dhaka-1207

SAMPLE NOMINATION FORM

1. Name (Block Letter):
2. Mailing Address:
Cell / Phone No:
3. Permanent Address:
4. Date of Birth:
5. Nationality:
6. Education:

Year	Institute	Certificate/ Degree	Div./Class
------	-----------	------------------------	------------

7. Training: (in order of regency)
8. Experience: (in order of regency)
9. Name of the Nominating Organization:

10. Accommodation in BIM Hostel:

	YES	NO
DHAKA CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>
CHITTAGONG CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>
KHULNA CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>

11. Approval / Signature of the
Nominating Authority: _____

ADDRESS:

BIM DHAKA OFFICE

4 Sobhanbag, Mirpur Road
DHAKA-1207

☎ 9103171 – 03 and
58155034, 58155077,
58155116
Ext.: 105 (PABX)

ON REQUEST

☎ 9103178

FAX : 88 -02-58152476
Web : www.bim.org.bd
E-MAIL : mainul0786@yahoo.co.in

BIM CHITTAGONG SUB-OFFICE

Chandgaon Residential Area
Post: Chandgaon
CHITTAGONG.

☎ 67 03 32

BIM KHULNA SUB-OFFICE

Boira
KHULNA

☎ 62 39 1

**One Week Course on
“Bangladesh Labor Act 2006 and
Labor Rules 2015”
From : June 23 - 27, 2019**

BIM



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ ইনস্টিটিউট অব ম্যানেজমেন্ট